



Hackensack School District

Cafeteria Point of Sale Debit System

Your School Is Offering Online Payments



- Your school is using a computerized point of sale system in the cafeteria. Parents can make payments online or send in payments to the cafeteria using the coupon below.
- This system allows for account purchases of meals and snacks through the Parent Portal. (Online Payment tab on the left side of the Parent Portal)
- Parents may pay in advance for purchases and also pay down outstanding balances.
- All students have a Student ID card with a bar code on it which corresponds to their food service account.
- Students still have the option to pay cash on a daily basis. (excluding Pre-K)
- Any prepaid meals on a meal card from the previous year will automatically be put on the student's account.
- Any remaining funds at the end of the school year are available for use in September or may be transferred to a sibling's account.

Online Payments

- Log on to your child's Parent Portal or go to www.myschoolbucks.com
- Select the "Sign-Up" option from the menu
- The screens will guide you through the process to establish your account
- The internet convenience fee is a percentage for credit cards and a flat fee for ACH transaction

Advantages

- Students have more time to eat
- Minimizes "lost" lunch money
- Technology minimizes cashier errors
- Parents can access purchasing history
- Payments can be made 24/7 online
- Snacks can be purchased on account
- Low balance alerts for parents

Any Questions? Call the Food Service office: (201) 646-7855

Payment Coupon: For use when sending payments in to the school

District Food Service PAYMENT FORM

Check Box: Meals Only Meals and A la Carte

Student Name _____

Grade _____ **Homeroom or Teacher** _____ **Date** _____

Check Amount _____ **Check #** _____

Please put student's name on check memo and make payable to: Hackensack Board Of Education

*One student per envelope/form.