St. Jerome Catholic School



- Your school district uses a computerized point of sale system that allows students to purchase their meals and snacks.
- Farents are able to make payments online to pay in advance for purchase.
- All students will be issued a Personal Identification Number (PIN) which corresponds to their food service account. PIN numbers should be kept confidential.

## HOW TO REGISTER FOR AN ONLINE ACCOUNT:

- Log on to www.payschoolscentral.com
- Select the "Register" option from the menu.
- **The screens will guide you through the process to establish your account.**



## **AUTO REPLENISHMENT:**

- Please remember to click on the Auto-Replenishment option, which can be found on the Dashboard in the Account section.
- Enter the minimum balance of funds that you want your child to maintain in their document.
- **Set the Auto-Replenishment amount to be at least \$30 more than your child's minimum balance level.**
- Set the Auto-Replenishment feature to end on June 30, 2026.
- Remember to choose SAVE after you have configured your settings.

## **QUESTIONS? PLEASE CONTACT YOUR FOOD SERVICE OFFICE:**

**Area Supervisor Stephen Delaney** 

Email: sdelaney@maschiofood.com